

TRI-CITY RADIO CONTROL MODELERS CLUB

June 21, 2000 Amended
August 2003 Amended
February 2014 Amended
January 2017 Amended
May 2022 Amended

BYLAWS

ARTICLE I

NAME

The name of the club shall be the **TRI-CITY RADIO CONTROL MODELERS**.

ARTICLE II

OBJECTIVE

A non-profit organization to promote the sport of model aircraft flying in our area and to cooperate with the projects of the Academy of Model Aeronautics (AMA).

ARTICLE III

MEMBERSHIP

Section 1 The membership is open to anyone interested in the sport of model aircraft flying.

Section 2 The Club membership categories are:
General
Junior
Family
Emeritus

Section 3 For junior membership, candidates must be a full time student, under the age of 24, with their principal (non-school) residence in the greater Tri- Cities area. Any special or extenuating circumstances must be approved by the President.

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Section 4 Family membership includes two or more immediate family members living in the same household.

Section 5 To qualify for Emeritus membership, candidates must be 60 or older during the membership year, no longer able to fly, and have been a Club member for at least the previous five (5) years or must be approved by the Club President. Membership in the Academy of Model Aeronautics is not required.

Section 6 All applicants for Club membership, except Emeritus membership, must be current members of the Academy of Model Aeronautics (AMA).

Section 7 MEMBERSHIP STATUS CHANGES

1. Any member in good standing may resign his/her membership by giving written notice to any club officer.
2. If any member ceases to be a member of the AMA, his/her membership in the Club shall there by terminate, subject to reinstatement upon restoration of their AMA membership.

Section 8 SAFETY

TCRCM implements the AMA Safety Rules and Guidelines that are related to flying activities. The TCRCM has adopted the AMA safety rules and guidelines, including the field layout, to provide both separation and space for a safe flying site. The lease for the TCRCM flying site with the City of Richland Parks and Recreation Department includes adopting and operating with the AMA safety rules and guidelines. It is the Executive Board's responsibility to resolve all safety issues that are brought to them in a timely manner.

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ARTICLE IV

OFFICERS AND DUTIES

- Section 1** The officers shall be President, Vice President, Secretary, and Treasurer.
- Section 2** All officers shall be elected for one year by majority vote and will hold Office during the calendar year. (See Article VIII, Section 1.)
- Section 3** The President Shall:
- a) Preside at all Executive Board and Club Meetings.
 - b) Appoint all committees for the club year and be an ex officio member of all committees.
 - c) Fill vacancies resulting in officials leaving their office prematurely. If the President resigns, the Vice President shall take over the unexpired term. If the Vice President is unable to assume the responsibilities the Club shall elect a new President for the remainder of the year.
 - d) Make fiscal or community commitments for the Club without Club vote only when circumstances prevent the consultation of the membership (at a meeting) or other Club officers.
 - e) Point of Contact with the Richland Airport Manager-Port of Benton as necessary
- Section 4** The Vice President shall:
- a) Perform all duties of the President in his absence.
 - b) Serve as Program Chairman and Event Coordinator, arranging community service and competition events, demonstrations, movies, etc.

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Section 5

The Secretary shall:

- a) Keep the minutes of all Club and Executive Board meetings. Prepare minutes for reading at each meeting.
- b) Keep an up-to-date copy of the Bylaws and Safety and Field Rules ready at all meetings.
- c) Be responsible for all the club correspondence with the AMA and other institutions as appropriate.
- d) Inform the Treasurer of all financial dealings recorded in the minutes.
- e) Maintain traceable records of all club properties and implement control on the use of such property.
- f) Keep the official membership list with full name and date of their admission.

Section 6

The Treasurer shall:

- a) Be chairman of the Budget and Finance Committee.
- b) Keep an accurate record of all moneys received.
- c) Deposit funds in the Club bank account.
- d) Pay all warrants properly signed.
- e) Pay all AMA and Insurance dues.
- f) Formal Point of Contact with the City of Richland Parks Department for maintain the lease and other formal communications
- g) Present a financial report at each regular meeting to include the following: previous balance, itemized receipts, itemized disbursements, and end balance on hand.
- h) Appoint two members to audit the books at the end of the calendar year.

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- i) Prepare and submit the necessary tax documentation to state and federal agencies to maintain the club tax exempt status.

Section 7

Safety Coordinator/Officer

- a) Required by AMA for Chartered Clubs
- b) Appointed by the President and approved by Board Of Directors
- c) Promoter and mentor of safety awareness with a willingness to teach others, but is not the “field police”.
- d) Participates with officers when decisions on safety are necessary.
- e) Communicates the TCRCM Flying Site Safety and Security Program.
- f) Provides communication between the AMA and TCRCM in matters related to safety.

Section 8

Other duties:

In addition to the elected officers, committee chairmen may be appointed by the President for Site Committee, Activities Committee, Newsletter Editor, etc. Appoint the Chief Instructor and Field Safety Officer Positions.

ARTICLE V

EXECUTIVE BOARD

Section 1

The executive Board shall consist of the elected officers, and others appointed by the President.

Section 2

The Executive Board shall meet at a time and place agreed upon by Board members and hold such special meetings as may be called by the President or any two members thereof.

Section 3

The Executive Board shall have the authority to act on Club business between general monthly membership meetings.

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ARTICLE VI

MEETINGS AND ATTENDANCE

- Section 1** Regularly scheduled meetings shall be held each month, unless otherwise stated. Meetings will be held at a time and place to be announced in the Club Newsletter, Club Web Site, social Media and Club Email Distribution.
- Section 2** A meeting date may be changed or canceled by the joint approval of the Executive Board.

ARTICLE VII

DUES

- Section 1** Annual dues shall be established by Club officers with concurrence by the Board of Directors and will be due and payable on January 1st of each calendar year.
- Section 2** Annual dues are:
General - 100% of annual dues established in Section 1
Junior - 33% of annual dues establish in Section 1
Family - 133% of annual dues established in Section 1
Emeritus - 0% of annual dues established in Section 1
- Section 3** All membership dues, dues for new members and fees arrangement will be established by Club officers and BoD. In no case will new member dues be more than those for the current members.
- Section 4** Yearly Club membership dues shall be paid to the Club Treasurer or an Executive board member as designated by the Club President. Proof of AMA membership, which is current for the year of Club membership, is required before a Club membership card/stick-on will be issued. The membership card/stick-on will include the combination to all field access locks.
- Section 5** Membership applications received after July 1 will have a membership fee of 1/2 that of the annual fee.

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ARTICLE VIII

BUDGET AND FINANCE

- Section 1** The Fiscal year shall begin January 1 and end December 31.
- Section 2** The Budget and Finance Committee shall consist of the Executive Board.
- Section 3** The Club shall not be obligated, by the Executive Board or the general Membership, to satisfy any financial obligation unless there is adequate cash in the bank to fully cover said obligation or, unless appropriate arrangements are made to secure a loan to cover said obligation. All loans must be approved by a majority ballot of the full Club membership.
- Section 4** Major club financial obligations for site improvements, maintenance, equipment replacement, etc. shall be included in a Five Year Plan that is approved annually by majority vote at a monthly Club meeting designated by the Club President. The Plan shall be updated annually by a Committee chosen by President.
- Section 5** All Events must be approved by the Executive Board in advance. An event director shall be designated who will work with the Vice President and the Web Master for communication and planning. All events must submit their proposed schedule and budget (if necessary) for approval to the Executive Board at least 90 days in advance. Events that will be AMA sanctioned will require a certified contest director. Any event approved by the Executive Board, that charges an entry fee or any other function that generates income for the event, must provide to the Treasurer a detailed financial accounting of the event. All proceeds in excess of actual expenses from the event must be turned over to the treasure of the TCRCM. TCRCM will be responsible for any financial loss incurred at an approved event.

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ARTICLE IX

ELECTIONS

Section 1 Elections of officers shall be held at the first meeting in November by ballot or show of hands. Where there is only one candidate for an office, election may be by voice or hand vote.

Section 2 Newly elected officers assume their duties in the first meeting in January.

ARTICLE X

AMENDMENTS

These Bylaws may be amended at a regular meeting by a two-thirds vote cast, provided amendments have been published and distributed to the membership in the Website, Newsletter or other electronic media previous to the meeting.

ARTICLE XI

SAFETY AND FIELD RULES

Section 1 The AMA and TCRCM Safety and Field Rules/Guidelines that are posted at the field shall be reviewed and updated at the first Executive Board meeting of each administration. Following review and approval by Club membership the Field and Safety Rules shall be printed in the Club Newsletter and shall become part of these Bylaws.

Section 2 The Club Safety and Field Rules shall be reviewed with new club members by the club Safety Officer. New Club members shall be given a copy of the Club Safety and Field Rules.

Section 3 FLIGHT AND GROUND SAFETY

1. The club shall have a Safety Officer.
2. The responsibility of the Safety Officer is to enforce, review and recommend updates and changes to Club safety rules.

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Section 4 **USER COOPERATION**
Everyone who uses the club field must adhere to the club and AMA safety rules. The club safety officer or any club member has the authority to ask any person operating an aircraft in an unsafe manor to stop such activity. If the safety request is ignored, the Safety Officer or any Club Officer has the authority to ask them to leave the facility.

Section 5 **ANNUAL SAFETY REFRESHER**
Prior to the start of each flying season, or at least on or before the April membership meeting, a review of the AMA and TCRCM safety rules and guidelines will be provided by the assigned club officer and Safety Officer.

ARTICLE XII

BUSINESS AND OBLIGATIONS

Section 1 Major Club business and obligations brought before the Club membership for consideration must be approved by a simple majority quorum vote. Voting may be by show of hands or voice.

Section 2 A quorum constitutes one third of the Club membership or ten members, whichever is fewer, (amended 2/17/88).

Section 3 A simple majority is 50% plus one vote of those members present.

Section 4 If a quorum is not present, the President may elect to exercise a telephone ballot and the results reported in the Club Newsletter. Controls will be established such that each member's vote is identified for the record kept by the Secretary.

Section 5 Issues, such as Bylaw updates, that require publication in the newsletter prior to the final vote can accept an absentee vote. This absentee voting procedure will require contacting a member of the Executive Board to cast your vote.

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CHANGE HISTORY:

Original Effective June 21, 2000 Amended August 2003

Added Section 8 to ARTICLE III

Added Section 5 to ARTICLE VIII

Added Section 3 to ARTICLE IX

Added Section 3 to ARTICLE XI

Added Section 5 to ARTICLE XII

Added Safety Committee to Section 1 ARTICLE V

Amended February 2014

Total revision of Section 8 ARTICLE III

Added Section 9 to ARTICLE III

Revised Section 4 of ARTICLE IV to include competition events

Revised Section 7 of ARTICLE IV to appointment of Chief Instruction and Field Safety Officer

Revised Section 1 to ARTICLE V for including prior officers as part of the Executive Board

Added Section 5 to ARTICLE VI for membership applications received after July 1

Revised Section 5 to ARTICLE VIII for event scheduling

Added Section 4 to ARTICLE XI for user cooperation

Added Section 5 to ARTICLE XI for annual safety refresher

Amended January 2017

Revised Section 2 of ARTICLE 3 to change category of membership - eliminate Senior

Revised Section 2 of ARTICLE 7 to change dues percentage for the membership categories.

Amended May 2022

Amended Section 1 to ARTICLE V to remove prior year officers.

Amended Section 1 to ARTICLE VI to reflect monthly meetings and communication methods.